



Admission Policy

Indus International School Pune (IISP) is an all-inclusive school. We believe in creating leaders for tomorrow by preparing students for a Volatile, Uncertain, Complex and Ambiguous world - VUCA.

We advise our prospective families and applicants to review our website, visit our school and connect with our Admission Team, in order to get all the relevant details and learn more about our school, before formally applying. **Admission are offered throughout the academic year.** Prospective families could visit us individually (please schedule an appointment in advance) or on our Open Days.

Once you are certain about our school, then you could formally apply by submitting the documents and following the admission process. Admissions are based on merit, review of the past school reports/academic performance, availability of seats, the applicant's age at the start of the academic year and online or personal interaction/interview. Families are required to disclose / submit complete information of the applicant's past performance and conditions. All applications are reviewed by the Principal and the school would confirm its decision within a week. Parents and applicants are requested to respect and abide by the school's decision.

While most students join school at the beginning of every academic year, we understand that some may not be able to do so. Based on the availability of seats in classrooms and beds in the boarding home, we are happy to admit students throughout the academic year.

Age and Eligibility:

Parents are advised to review our age range and seek guidance due to the various grade naming systems that are used by different schools. The school does not discriminate between race, creed, color, gender or national origin. We do, however, limit the number of students based on our capacity to provide the required learning support and would like to ensure that all of our students flourish and succeed at school.

Inclusive Education:

We pride ourselves on being an inclusive school. We strive to cater to diverse needs of students by ensuring that each student gets equitable access to the learning curriculum. Learners with diverse learning needs are scaffolded through inclusive support in the classroom, remediation and inclusive access arrangements to facilitate their learning process as per the individual needs. We have a competent team of Inclusive Educators who cater to students' needs in all the four IB programmes, PYP, MYP, DP and CP. To avail the inclusive support and IB access arrangements for the assessments in the MYP, DP and CP, the learner needs to be formally assessed. At Indus, we are dedicated to bringing out the best in each child. The Inclusive Education team goes by the belief and motto, "**All children can learn**".

How to Apply:

Parents are advised to submit the online enquiry form

-<https://pune.indusschool.com/admissions/inquiry-form>

This will help in scheduling the campus tour appointment and for sharing all relevant details in our communication.

You could also connect with our admission team via -**Email:**admissions@indusschoolpune.com

Tele: +91 8390905894 / +91 7507078629 / +91 7767817030

Once you are satisfied with your enquiry, you could then proceed to make a formal application by submitting our online Application Form, copy of the Applicant's Birth Certificate, Copy of the Applicant's Aadhar card (for Indian Nationals), the Current year's school report copy and Last year's school report copy.

Admission Process for PYP - Nursery (Pre KG) up to PYP 5 (Grade 5):

Parents are requested to submit the application form, supporting documents and have an informal interaction/interview with the applicant and parents. The applicant's age, past reports and needs are considered. The Principal would review the admission request and the school would confirm the admission decision within a week. No entrance test is required for these grades.

Admission Process for MYP - MYP 1 (Grade 6) up to MYP 5 (Grade 10):

Parents are requested to submit the application form and supporting documents. The school will have an informal interaction/interview with the applicant. The applicant's age, past reports, entrance test performance and needs are considered. Our Principal would review the admission request and our school would confirm the admission decision within a week.

Parents are advised to discuss and finalise the applicant's subject choices for MYP 4 (Grade 9) before paying the Annual Fees. The school will discuss and advice on the subjects offered, keeping in mind the best future interest of the applicant. If the applicant does not meet an acceptable standard of performance in a particular subject, then the school will provide guidance and advice on alternate subject options. Please use the link to view our MYP 4 (Grade 9) subject advice and selection form.

Admission Process for IBDP 1 & 2 and IBCP 1 & 2 (Grade 11 & Grade 12):

Parents are requested to submit the application form and supporting documents. The school will have an informal interaction/interview with the applicant and parents. The applicant's age, past reports, entrance test performance and needs are considered. Our Principal would review the admission request and our school would confirm the admission decision within a week.

Parents are advised to discuss and finalise the applicant's subject choices for IBDP 1 & IBCP 1(Grade 11) before paying the Annual Fees. The school will discuss and advice on the subjects offered, keeping in mind the best future interest of the applicant. If the applicant does not meet an acceptable standard of performance in a particular subject, then the school will provide guidance and advice on alternate subject options. The admission offer may be conditional on attaining acceptable academic levels and IIS reserves the right to withdraw the admission offer, if these academic levels are not attained. Please use the link to view our IBDP 1 (Grade 11) subject advice and selection form and our IBCP 1 (Grade 11) subject advice and selection form.

All applicants admitted in IBDP 1 & IBCP 1 (Grade 11) should have successfully completed their Grade 10 Board exams/Final Exams before joining IISP. Homeschooled applicants would need to give evidence of academic proficiency and these will be considered on a case to case basis. The school reserves the right to cancel the admission offer, if the applicant does not meet this requirement.

Boarding Status:

Boarding status should be discussed during the admission process, so that relevant details can be shared with respect to boarding facilities, routine, expectations, bed availability and the appropriate fees are invoiced. Please refer to our Boarding document.

Parents are advised to give their child time to settle into boarding at the start of the academic year and not change the boarding status during the ongoing term. Any change of boarding status, will need to be discussed with our Head of Boarding. Please connect with our Finance Manager in order to understand the financial implications, before confirmation of the boarding status.

Payment of Fees:

On receipt of the admission offer letter, the parents are advised to pay within 2 weeks, the One Time Admission and Registration Fees as mentioned in the Fees Structure and block the seat. The applicable Security Deposit, Annual Fees, Transportation Charges, Pocket Money and other fees are to be paid by 1 May, so that the admission seat is confirmed, failing which the admission offer would be withdrawn and the seat would be offered to other suitable deserving applicants.

If the admission offer is received post 1 May, then the Onetime Fees and other applicable fees/charges are to be paid within 2 weeks from the admission offer date.

The school fees, details, terms and conditions as well as the bank details are mentioned in the fee structure. Kindly connect with our Admission Officer or our Finance Manager, should you seek any clarification regarding the Fee Structure and Policy.

Confirmation of Admission Offer:

On receipt of the Admission offer, parents would need to submit/accept the below in order to secure and confirm the admission offer.

- 1.Copy of the end of year school report or Copy of the Board exam mark sheet and certificate
- 2.Original School Leaving Certificate or Original Transfer Certificate,
- 3.Agreement Form - online acceptance
- 4.Medical Form - Online submission
- 5.Fee Payments - Within the prescribed timeframe as mentioned in the fee structure and offer letter
- 6.Applicant's 4 recent passport size photos.

Transportation:

The school offers transport facilities and parents are advised to review our Transport Policy, terms and conditions and confirm the school transport option for their child/children at the time of admission or by 1 July. All applicable transportation fees should be paid while confirming the school transport facilities. Please contact our Transport Manager, should you seek any clarification or have any concerns.

Start of School:

Our school would email relevant details applicable for a new student by mid June and would coordinate with our new families in order to welcome the new students to the boarding homes or for classes on the first day. Please contact our Admission Officer if you seek any further guidance regarding the start of school.

Withdrawals and Settlement of Accounts:

If a family is unable to relocate or an applicant cannot report/join IISP before the joining date or on the 1st day of School and wishes to withdraw, then the school will retain only the Onetime fees and will refund all other fees.

If the new student withdraws after reporting to the boarding or joining school, then the school will refund only the security deposit (minus any additional expenses).

Appeals and Request:

Admissions are based on merit, review of the past school reports/academic performance, availability of seats, the applicant's age at the start of the academic year, online or personal interaction/interview and an entrance test from MYP 1 (Grades 6) – MYP 4 (Grade 9) & IBDP 1 / IBCP 1 (Grade 11). All applications are reviewed by our Principal. Families are requested to respect and abide by the school's decision. Third party intervention would not be accepted, cannot be responded to and any external pressure may lead to disqualification of the application. All applications are considered keeping the best interest of the child in mind and are given just and equal consideration.